

African-American Issues Round Table

Bylaws

Not yet adopted

Article I. Name

The name of the organization shall be the Southeastern Library Association/African American Issues Round Table, hereafter referred to as SELA/AAIRT.

Article II. Objectives

The objectives of SELA/AAIRT shall be as follows:

1. To promote the objectives of the Southeastern Library Association as stated in its constitution.
2. To further the interaction and cooperation between African American librarians and librarians serving African American communities within the region by providing a forum for discussion of problems and concerns and for the exchange of ideas.
3. To contribute to the recruitment, retention and development of African American librarians.
4. To provide a forum for improving library services, for the sharing of relevant resources of interest to the African American community.

Article III. Membership

Section 1. Membership shall be open to any member in good standing of the Southeastern Library Association who supports the objectives of the Round Table.

Section 2. Dues shall be in accordance with SELA guidelines.

Article IV. Officers and Duties

Section 1. The elected officers of SELA/AAIRT shall consist of the Chairman, Vice-Chairman/Chairman-Elect, and the Secretary/Treasurer. The term of office shall be for two years and shall coincide with the terms of office for elected officers of SELA. All officers must be members in good standing of SELA/AAIRT.

Section 2. Duties of Officers

- a. Chairman: The Chairman shall be the chief executive officer of the Round Table, the chairman of the Executive Committee, and the Round Table's representative to the SELA Executive Board. The Chairman shall have authority to appoint the Nominating Committee and other special/ad hoc committees as necessary and shall preside over the biennial meetings of SELA/AAIRT and other special meetings or workshops.
- b. Vice-Chairman/Chairman-Elect: The Vice-Chairman/Chairman-Elect shall serve as Program Chairman of the biennial meeting, having the authority to appoint any committee(s) to assist in the planning and/or promotion of the biennial meeting; shall perform the duties of the Chairman in his/her absence; shall serve on the Executive Committee; and shall succeed to the office of Chairman in the following biennium.
- c. Secretary/Treasurer: The Secretary/Treasurer shall serve as Membership Chairman and shall be responsible for the maintenance of all Round Table documents; shall be responsible for the recording of the minutes of the biennial, Executive Committee, and other meetings, the handling of all financial accounts of the Round Table, and other duties as required. He/she shall serve on the Executive Committee.

Section 3. Nominations and Election of Officers

The Chairman of the Round Table will appoint a Nominating Committee which will present a slate of nominees who are members in good standing of SELA and SELA/AAIRT. Other nominations may be made from the floor at the time of the election. The officers shall be elected at the Round Table business meeting held during the biennial conference of SELA. A majority vote of those SELA/AAIRT members present and voting shall be sufficient to elect.

Section 4. Vacancies in Office

In the case of a vacancy in the office of Chairman, the Chairman-Elect shall succeed to the office of Chairman for the remainder of the unexpired term. In all other instances, the Executive Committee shall have the power to appoint someone to fill the vacancy until the next regularly scheduled election.

Section 5. Disposition of Records

All officers shall deliver to their successors all official material not later than one month following the installation of their successors. All official material not needed to conduct the current business of the Round Table shall be delivered to the Secretary/Treasurer and maintained by this officer in good order.

Article V. Executive Committee

Section 1. The Executive Committee shall consist of the elected officers, the Immediate Past Chairman and the Chairman of the Information Clearinghouse Committee.

Section 2. The duties of the Executive Committee shall be the general supervision of the affairs of the Round Table in the intervals between the biennial conferences.

Section 3. The Executive Committee shall meet at least once during the biennium at the SELA conference.

Article VI. Meetings/Quorum

SELA/AAIRT shall have a biennial program and business meeting in conjunction with the biennial conference of

SELA. Those members present shall constitute a quorum at the business meeting. The Executive Committee shall have the power to call special meetings of the Round Table. The Chairman of SELA/AAIRT shall have the power to call special meeting of the Executive Committee as frequently as needed to transact the business of the Round Table. Other meetings and/or workshops shall be organized with the consent of the Executive Committee.

Article VII. Committees

Committees may be tasked as necessary. Members shall serve for two year. Members in good standing of SELA/AAIRT may serve as committee members.

Article VIII. Parliamentary Authority

The most recent edition of Robert's Rules of Order shall govern all meetings of the Round Table and its committees in all cases where applicable and not in conflict with the Bylaws of this organization.

Article IX. Amendments

Section 1. This document may be amended at the biennial business meeting provided that the amendment is submitted to the Executive Committee at least eight weeks prior to the biennial conference, is publicized for consideration of the membership prior to the biennial conference and that two-thirds of the votes shall constitute the majority vote necessary for passage.

Section 2. All amendments shall be recorded in the minutes of the meeting, and the documents shall be duly revised, showing the date of revision.